

NYS Corporate Policy Statements

NYS Corporate aims to deliver outstanding service within its chosen market places of bespoke Conference, Meetings and Events and also incorporating the booking arrangements of Business Travel Services.

Quality Policy

- We are committed to meeting the requirements of ISO 9001:2015 and ISO EN 14001:2015.
- We will listen to our customers, understand their requirements and meet or exceed them.
- We will drive our business forward by setting relevant objectives and monitoring their achievement.
- We will prioritise efficiency and high service standards.
- We will continually improve the effectiveness of the quality system by using feedback from clients, suppliers and staff.

Environmental Policy

NYS Corporate recognises that its actions have an impact on both the local and global environment. We regularly review the environmental aspects of both our own activities, the services we provide to our clients and the activities of our preferred suppliers. By setting objectives based on these aspects we seek ways to continually improve our environmental performance and prevent pollution. We regularly review relevant environmental legislation and codes of practice to ensure our compliance as a baseline for our environmental performance.

As a result of our reviews we have established the following Environmental Management Plan:

- To identify and implement opportunities to reduce the direct impacts of our activities through best practice in energy and waste management
- To work with our staff and the local community to maintain and improve the local environment.
- To develop and implement procedures in our operations department which will provide information to clients on the environmental impacts of their travel activities
- Through this information encourage clients to minimise these impacts
- To actively work with clients to develop procedures and guidelines to minimise the environmental impact of conferences and meetings activities
- To actively work with venues and to use our influence to ensure preferred suppliers apply good environmental management standards and meet our guidelines

This plan will be subject to periodic review by the senior management of NYS Corporate and communicated to staff, clients and other interested parties.

A handwritten signature in black ink, appearing to read "Oliver Garside".

Signed:

Oliver Garside, Managing Director

29th April 2016